

SKILLS SUPPORT FOR THE WORKFORCE

Courses for eligible SMEs in the Scarborough, York, Selby, East Riding and Ryedale Districts

We have several workshops coming up in Scarborough that eligible staff can attend including:

BUSINESS & MANAGEMENT SKILLS

Appraisals, Recruitment & Interview Skills	29 Nov 2018
Complaint Handling Masterclass	26 Oct 2018
Delivering World Class Customer Service	05 Nov 2018
HR for Managers	10 Dec 2018
Level 3 Award in Education & Training	16, 23 Nov & 07, 14 Dec 2018 & 11, 18 Jan 2019
Managing Performance	15 Nov 2018
Managing Volunteers	19 & 26 Nov 2018
Assertiveness & Time Management	06 Dec 2018
Problem Solving & Decision Making	13 Dec 2018
Managing Generational Differences in the Workplace	22 Nov 2018
Motivational Interviewing	25 Jan 2019
Attention Management	10 Jan 2019
Positive Thinking & Managing Stress	24 Jan 2019
Communication Skills & Managing Conflict	07 Feb 2019

COMPUTING

Excel Starter	11 Dec 2018
Excel Improver	15 & 22 Jan 2019
Advanced Excel	20 & 27 Feb 2019

FOOD & HOSPITALITY

Food Allergens & Infection Control for Food Handlers	01 Nov 2018
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CARE SKILLS

Autism Awareness & Equality & Diversity Awareness	06 Nov 2018
Introduction to Infection Control & Safe Handling of Medicines	21 Jan 2019
Introduction to Adult Safeguarding & Person-Centred Care Planning	14 Nov 2018
Safe Moving & Handling of People	20 Nov 2018
Paediatric First Aid	27 & 28 Nov 2018

ALSO AVAILABLE - DATES TBC

Leadership & Management ILM Level 5 Certificate
Leadership & Management ILM Level 3 Award
Presentation Skills
Excel Starter / Improver / Advanced
Using Social Media for Business
Level 3 Food Safety
Risk Assessment

The majority of courses are one day, 9:00am-5:00pm. We may also be able to deliver training for groups of 10 or more at your premises or other North Yorkshire & East Riding locations. To register your interest and confirm the eligibility of your staff please email us using the details below.



FREE TRAINING FOR YOUR BUSINESS SKILLS SUPPORT FOR THE WORKFORCE



Tyro Training is now able to offer eligible SMEs in York, North Yorkshire and East Riding fully funded training, thanks to an initiative by the European Union's European Social Fund. The project, in collaboration with the Skills Funding Agency and Local Enterprise Partnership, is designed to support business growth by upskilling the workforce. Participating SMEs should be operating in one of the sectors listed below:

Agriculture or Agri-tech

Bio Renewables and Bio Economy

Food manufacture

Voluntary, Community and Social Enterprise

Construction

Engineering

Visitor Economy

Health and Social Care

Micro-business

